

Halberton Parish Council

The Annual Meeting of Halberton Parish Council will be held on Tuesday 10 May 2022 at 7pm in Halberton Village Hall

All members of the Parish Council are hereby summoned to take part for the purpose of considering and resolving the business as set out hereunder.

Members of the public are also invited and may speak in the Public Forum.

Susan McGeever
Clerk, Halberton Parish Council
2 May 2022

Agenda

Election of Chairman and Vice-Chairman

1 Election of Chairman and Vice-Chairman

Apologies, Declarations, Public Forum and Minutes

2 Apologies

3 Declarations of Interest

4 Public forum

5 To Approve the Minutes of the Council meeting held on 12 April 2022

Standing Orders and the Business of the Annual Meeting of the Council

6 Nominations to Committees: Traffic Committee, Newsletter Working Group, IT Working Group

7 Representation on External bodies:

To approve Council representation on external bodies and arrangements for reporting back.

8 Bank signatories:

To approve bank signatories for Council and Halberton Children's Recreation Ground Accounts

9 Core documents:

- a. Core Documents were approved at the 22/3/2022 meeting. Review of secondary and tertiary documentation ongoing
- b. Traffic Committee terms of reference and procedures
- c. Emergency Plan

Annual Review of Governance and Accounts

10 Internal Audit Report:

To formally note the findings of the audit and approve any recommendations.
To formally appoint the auditor for 2021/22.

11 Annual Governance Statement 2021/22

To approve and sign the Annual Governance Statement

12 Accounting Statements 2021/22:

To consider, approve and sign the Accounting Statements

General Council Business

13 Chairman`s announcements

14 Mid Devon District Council matters

- a. To receive a report from the MDDC Council Member
- b. Grand Western Canal Group

15 Devon County Council matters

To receive a report from the DCC Council Member

16 Police matters

To consider any correspondence from the Police and Crime Commissioner and the Council Advocate Scheme (Halberton representation on the Council Advocate Scheme)

17 Vacancies on the Parish Council

To consider and, if agreed, approve any applications received.

18 Covid 19 response update

Daily reports and other information concerning Covid 19 have been received by the Parish Council.

19 Consideration of Mid Devon District Council's planning applications

The planning application with its supporting documents and comments made by the public and other consultees which are published on the MDDC planning website prior to the meeting will be considered as part of the Council's deliberations on planning applications.

22/00665/MFUL

Proposal: Retention of silage clamp and erection of roof over

Location: Land at NGR 299554 112915 (Red Linhay) Crown Hill Halberton

Site Vicinity Grid Ref: 299384 / 112863

Parish: Halberton 25

Deadline for comments 17 May 2022.

Halberton Court Farm

As raised under Item 21 of the meeting on 12/4/2022.

20 Consideration of Mid Devon District Council's Planning Decisions

The following planning decisions have been received:

22/00377/PNCOU – Change of use approval of prior approval

Proposal: Prior notification for the change of use of an agricultural building to 1 dwelling under Class Q

Location: Building at NGR 300399 111038 (Barley Barn) Ash Thomas Devon

22/00379/FULL - APPROVED

Proposal: Retention of caravan for use as holiday accommodation

Location: Chorland Farm Cullompton Devon EX15 1NA

21/00513/LBC - REFUSED

Proposal: Listed Building Consent for installation of 17 replacement windows

Location: 53 High Street Halberton Tiverton Devon

21/02547/FULL - APPROVED

Proposal: Construction of yard area

Location: Land at NGR 303571 111566 Tiverton Business Park Muxbeare Lane Willand

22/00440/CAT - PERMITTED

Proposal: Notification of intention to fell 2 Ash trees within the Conservation Area

Location: The White House High Street Halberton Tiverton

21/02536/FULL – APPROVED

Proposal: Erection of barn for private use to include stabling, garaging and agricultural storage, alterations to vehicular access and installation of a domestic swimming pool

Location: Land at NGR 300630 110234 (Greenacres) Brithem Bottom Devon

22/00498/NMA - GRANTED

Proposal: Non-Material Amendment for 14/01310/MFUL to allow amendments to the discharge of foul waste and the detail to the access road serving Unit 13, and the footpath link to Bridwell Avenue

Location: Hitchcocks Farm Uffculme Devon

21 Highways matters and the Road Warden Scheme

Update and any new matters to report including:

- a. Spatford Bridge
- b. Potholes
- c. Damage to Halberton Milestone
- d. Parking at The Orchard
- e. Sign by Halberton Farm shop and other issues raised at the Traffic Committee

22 Amenity matters

- a. Cordwents
 - lighting and electric car charging point at Cordwents
 - recreation Area
 - clothing bin and litter bin
- b. Any matters to report or urgent works to approve regarding the Mead
- c. Road safety in the vicinity of Lower Town
- d. Footpaths
 - Definitive Review of footpaths in the parish
 - P3 return
- e. S106 funding – goal posts at the Mead
 - benches and picnic tables
 - equipment for the recreation ground
 - proposal to DCC for bike ramps at the Mead
 - proposal to DCC re a pavilion at the Mead
 - map of 5k run and adult gym equipment
- f. Land owned by MDDC Housing behind the bus stop at the top of Pond Hill
- g. Parish Notice Boards

23 Community items

To consider any other community matters including

- a. Facebook page/Website/Communicating with Parishioners
- b. Council IT tools Working Group
- c. Internet connectivity Working Group
- d. Training for Road Warden Scheme
- e. Neighbourhood Watch Scheme
- f. Anaerobic Digester Liaison Committee
- g. Halberton History Group
- h. Bus shelters in Halberton
- i. Parish Review

24 Traffic Committee

Report from the traffic committee meeting on 6/4/2022

25 Financial accounts 2022/23

a. Financial report 2022/23 for April

Income received 1/4/22-30/4/22

Reserve account (Precept) £7064.93

Current account

Newsletter £ 388.00

Utility Warehouse (refund) £ 914.97

Payments cashed in April

Devon County Council (Mead rent) (2471) £ 75.00

Charges £ 9.40

Lloyd Adams (emergency removal of tree) (2478) £240.00

DALC (membership) (2475) £401.32

DALC (Marshall course) (2476) £ 36.00

S McGeever (Wages/Zoom) (2479) £557.39

C Graham (Newsletter expenses) (2473) £ 30.00

Utility Warehouse (Estimate) (refund received)

Outstanding cheques:

Parish Online (2444) £ 42.00

(awaiting confirmation not covered by insurance)

CAB grant (2449) £200.00

CAB (2022/23 grant) (2458) £200.00

CHAT (2022/23 grant) (2459) £200.00

Vision ICT (computer back up) £144.00

Brightsea (newsletter) £798.00

Bank balance at

31/4/2022

Current £ 4660.25

Reserve £37696.78

b. Payments to approve (Council):

Alison Marshall (internal audit) £175.00

Ian Batchelor (key cutting) £ 64.97

S McGeever (wages/Zoom) £557.39

Cemetery

Trade Wast Collection (Direct Debit) £79.82

Non-Domestic Rate Bill (Small Business Relief) £00.00

c. Clerk's hours and hourly rate (see DALC newsletter)

d. Cemetery Fees 2022/23

26 Annual Parish Meeting

Report

27 Members business including meetings attended, and miscellaneous matters (not for decision)

Devon Council Climate Network: Update

Connecting the Culm/Catchment Visioning Workshop

Cullompton Health and Wellbeing: Update

Queen's Jubilee

Mid Devon Business Park

Newsletter printing costs

28 Items for next meeting

Next meeting: Tuesday 14 June 2022 at 7pm